

MODEL YACHTING ASSOCIATION

SCOTTISH DISTRICT

CONSTITUTION

1. TITLE

- 1.1. The title of the organisation shall be the Scottish District Committee of the Model Yachting Association (MYA), hereinafter referred to as the DC.

2. OBJECTS

- 2.1. To assist the MYA in the promotion of Model Yachting within the geographical District established by the Council of the MYA.
- 2.2. The objects of the DC shall include those appropriate to the Scottish District as set out from time to time in the Constitution of the MYA.

3. MEMBERSHIP

- 3.1. The Membership of the DC shall be the Clubs that are affiliated to the MYA within the District established by Council and which affiliate to the DC.

4. OPERATION

- 4.1. The DC shall use its best endeavours to co-ordinate Racing and other activities within the District.
- 4.2. One person shall be annually elected as District Councillor to be an Officer of the DC and to serve on the Council of the MYA.
- 4.3. The DC shall use its best endeavours to arrange the following events for classes regularly sailed within the District:
 - a. District Championships
 - b. Ranking List events at the invitation of the MYA.These events should be organised to the highest possible standard.
- 4.4. The DC shall use its best endeavours to ensure that all Clubs affiliated to the MYA within the District affiliate to the DC.
- 4.5. In the event of a dispute between a Club within the District and the DC, the matter shall be referred to the Secretary of the MYA Council for discussion by Council, whose decision shall be final.

5. OFFICERS AND COMMITTEE

- 5.1. The Officers of the DC shall be the District Councillor, Secretary, Racing Secretary and District Senior Measurer. No individual may hold more than one officer position.
- 5.2. The Officers shall be elected annually at the Annual General Meeting of the DC.
- 5.3. The Officers of the DC shall support the Operation of the DC and fulfil their duties.
- 5.4. The DC may co-opt any person/s to help them achieve the Objects and support the Operation of the DC.

6. DUTIES OF THE OFFICERS AND OTHER MEMBERS OF COMMITTEE

6.1. District Councillor:

- a. to preside over all meetings of the DC and ensure that when no rules exist the officers act in the best interest of the District.
- b. to carry out the duties set out in the MYA Terms of Reference for a District Councillor.
- c. to endeavour to keep the District informed of important matters concerning the District.

6.2. Secretary:

- a. to call all meetings taking due account of the Notice required and keep the Minutes thereof. To hold other records of the District. To deal with all correspondence and bring matters to the attention of the DC when necessary.
- b. to agree occasional expenditure for District activities with the MYA Treasurer. To monitor the money being spent against the allocated allowance. To arrange payment for expenditure agreed with the MYA Treasurer. To provide a statement of such District expenditure at the AGM.
- c. to act as Publicity Officer facilitating requests for support from the DC and District club secretaries.

6.3. Racing Secretary:

- a. to take the lead in organising racing throughout the District for those Classes whose numbers so justify, but with particular reference to District Championships, Ranking List events and open meetings.
- b. to prepare an annual racing calendar in consultation with other Districts and/or their clubs, as appropriate.
- c. to liaise, as necessary, with the Racing Secretary of the MYA.

6.4. District Senior Measurer:

- a. to carry out the duties set out in the MYA Terms of Reference.
- b. to endeavour to keep the District informed concerning measurement issues relating to Classes sailed in the District.

7. GOVERNMENT

- 7.1. The day to day government of the District shall rest with the DC.
- 7.2. A vote on a decision by the District Committee must be unanimous or a majority of three votes to one to be valid. In the event of a "hung vote", there shall be no casting vote and the status quo shall prevail.
- 7.3. A person co-opted to assist the DC will not have a vote on Committee business unless acting as an interim replacement until the next AGM for an Officer who cannot complete his/her annual term.

8. FINANCE

- 8.1. The DC does not normally hold funds and does not have a Bank Account.
- 8.2. An annual allowance for District activities is available from MYA central funds. Expenditure from the annual allowance must be agreed with the MYA Treasurer before that expenditure can be made.
- 8.3. The DC must approve any proposal for expenditure before the request is put to the MYA Treasurer.

9. ANNUAL GENERAL MEETING

- 9.1. The Annual General Meeting shall be held in October.
- 9.2. The Notice for the Meeting shall be served by the Secretary of the DC to the Secretaries of all Clubs affiliated to the MYA within the District at least four weeks in advance. The Notice shall include an Agenda, which shall provide for the following:
 - a. Minutes of the previous AGM;
 - b. Matters arising from these Minutes;
 - c. District Councillor's report on past season;
 - d. Racing Secretary's report on past season;
 - e. Racing Secretary's proposals for next season;
 - f. District Senior Measurer's report on past season;
 - g. Clubs' reports on past season;
 - h. The election of a District Councillor;
 - i. The election of the other Officers of the DC;
 - j. Motions and amendments, including those from clubs unable to be present, and those from the floor.
- 9.3. The Officers' and Clubs' reports shall be included in the papers circulated prior to the meeting but are generally to be taken 'as read' at the meeting itself. Only significant issues need to be presented verbally.

10. GENERAL AND EXTRAORDINARY GENERAL MEETINGS

- 10.1. A General Meeting of the DC may be called by the committee should it be considered necessary.
- 10.2. An Extraordinary General Meeting may be convened at any time by the DC on receipt of a request signed by the Secretaries of a majority of the affiliated Clubs; such a request shall be accompanied by a fully detailed resolution made by each club in general meeting, signed by the officiating chairman.
- 10.3. The Notice for any such meetings shall be served by the Secretary on all the Secretaries of Clubs affiliated to the MYA within the District and shall include the reason for the meeting or resolution as appropriate.

11. ATTENDANCE AND VOTING AT GENERAL AND EXTRAORDINARY GENERAL MEETINGS

- 11.1. All meetings shall be open to all members of affiliated Clubs.
- 11.2. The District Councillor shall preside at all meetings. In his/her absence, a chair shall be appointed from those present at the meeting.
- 11.3. The District Councillor, or chair appointed from those present, shall determine all questions of procedure not otherwise specifically catered for.
- 11.4. All decisions including elections shall be decided by a simple majority.
- 11.5. Only duly appointed Club representatives - one from each Club - may vote.
- 11.6. The Club representatives may cast one vote each.
- 11.7. Officers shall have no vote in that capacity but may vote if they are the duly appointed representative of their Club.
- 11.8. The District Councillor, or chair appointed from those present, shall have a casting vote only.
- 11.9. Decisions, excluding elections, shall only be binding on the District if a quorum of representatives from one half of the number of clubs in the District plus one (rounded up) is present at the meeting.

12. DISSOLUTION

- 12.1. The DC shall not be dissolved without the permission of the Council of the MYA.
- 12.2. On dissolution, the assets of the District shall be given to the MYA.